

**Administrative Permit: FARM EMPLOYEE HOUSING**

		FEES	DEPOSIT/FEE	FEE CODE
DPLU PLANNING		\$1,620*	D	4900
DPLU ENVIRONMENTAL		\$530*	F	2600
DPW ENGINEERING		\$670		
DPW INITIAL STUDY REVIEW		\$200		
STORMWATER	MINOR	--		
	MAJOR	--		
DEH	SEPTIC/WELL	--		
	SEWER	--		
PARKS		--		
<b>TOTAL</b>		<b>\$3,020*</b>		

**\* ALL FEES ARE WAIVED IF APPLICANT HAS ENTERED INTO CONTRACTURAL AGREEMENT WITH HCD**

VIOLATION FEE \$500

**FORMS/REQUIREMENTS**

- 90A Typical Plot Plan
- 126 Acknowledgement of Filing Fees and Deposits
- 267 Appointment Letter
- 305 Ownership Disclosure
- 320 Evidence of Legal Parcel
- 346 Discretionary Permit Application Form
- 346S Supplemental Application Form
- 390 Farm/Agricultural Employee Housing Application Procedures
- 399S Sewer Availability Form (If Applicable)
- 399SC School Availability Form (If Applicable – Give 2)
- 399F Fire Service Availability Form
- 399W Water Availability Form (If Applicable)
- G-3 Determination of Legal Parcel

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**NOTES**

- \_\_\_\_ 1. Ten (10) copies of plot plan. (**Folded to 8 ½" X 11" with the lower right-hand corner exposed. Multiple sheets must be stapled together into sets.**)
- \_\_\_\_ 2. Applicant shall indicate on form 346S (Supplemental Application Form) under "**Description of Use**" the following criteria:
  - a. The number of structure(s) proposed;
  - b. The type of structure(s) proposed;
  - c. The existing or proposed farming activity on the project site;
  - d. The number of farm employees to be housed; and
  - e. The number of individuals within the farm employee's family to be housed.
- \_\_\_\_ 3. Instruct the applicant to contact the Department of Housing and Community Development (HCD) at (858) 694-4829, for information concerning the **Contractual Agreement**. HCD is located at 3989 Ruffin Road, San Diego, California 92123.
- \_\_\_\_ 4. Instruct the applicant to contact the Department of Agriculture, Weights and Measures (AWM) at (858) 694-2472, for information concerning obtaining a **Verification of Agricultural Operation**. AWM is located at 5555 Overland Avenue, Building 3, San Diego, California 92123.
- \_\_\_\_ 5. **Exempt, CEQA Guidelines Section 15279. Collect CEQA Exemption Review fee.**
- \_\_\_\_ 6. **Do not collect DPW deposit.**
- \_\_\_\_ 7. **Place "AFFORDABLE HOUSING EXPEDITED HANDLING CARD" on top of submittal before submitting to "Project Processing."**